



**QUARTERLY NARRATIVE PROGRESS
REPORT 2020/Q1**

Purpose: This report aims at assessing the achievements against the planned results during the quarter as well as risks and issues that could affect project implementation.

Project title:	Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda	
Project number:	00117442 Strengthening DRM Capacity in Rwanda (MINEMA)	
Implementing Partner(s):	Ministry in charge of Emergency Management (MINEMA)	
Project/UNDAP/CPD outcome:	UNDAP Outcome 2/UNDP-CPD Outcome 2: By 2023 Rwandan institutions and communities are more equitably, productively, and sustainably managing natural resources and address climate change UNDP Strategic Plan Outcome 3: Build resilience to shocks and crisis	
NST priorities:	NST: Priority 7 “Sustainable Management of Environment and Natural Resources” under the “Economic Transformation” Pillar; DRM as a “Cross-cutting Area”	
SDGs:	11, 13	
Project start date:	01/01/2019	
Project end date:	30/06/2023	
Reporting period:	Q1/2020	
Project budget (USD):	TRAC (core):	\$ 2,765,065
	Government of Rwanda (in kind):	\$ 200,000
	Total project budget:	\$ 2,965,065

Prepared by BIZIMANA Tite/MINEMA, Disaster Project Specialist

Reviewed by URAMUTSE Gilbert/MINEMA, Disaster Programme Manager

Approved by KAYUMBA Olivier Permanent Secretary/MINEMA

Date : April 2020

Results-based Reporting

OUTPUT 1: Institutions at national, district and community level have improved technical capacities to reduce risks, manage and respond to natural disasters and limit gender-differentiated impacts

Output level achievement

The concept notes for DIDIMACs training, NPDM workshop, and monitoring of DRM mainstreaming are drafted. They are now ready to be submitted for approval.

Completed activities that contributed to the above achievements

Activity 1.3: Enhance the capacity of DRR/DRM organizations involved in disaster management: MINEMA, METEO Rwanda and local staff including disaster management committees

The concept note drafted for organizing the workshop for DIDIMACs especially district staff. The concept note to conduct a workshop - training on disaster risk assessment drafted by technical staff in order to train district staff involved in development sectors at the district level. The activity is aligned with MINEMA action plan and DRR capacity development strategy, which has been developed by MINEMA at the beginning of this year.

Activity 1.6 Support to the effective operation of NPDM and to the development, update and dissemination of DM policies, strategies and plans

The concept note to conduct the NPDM consultation workshop/meeting for national strategy for DRR drafted by the unit in charge of Response and Recovery and submitted for approval. The implementation of the activity is planned in June 2020.

Activity 1.7 Support to mainstream DRR/DRM into national and district Development Plans and Development Sectors

The concept note to monitor DRR/M mainstreaming in district plans was drafted by technical staff. The activity will be carried out at district level so consultations with district authorities will also be done to involve them in the organization of the activity. The activity aims to assess the level DRR/M is mainstreamed into district plans such as District Development plan, annual work plan and Imihigo performance.

Change in plan

The training was not organized, workshop was postponed and monitoring visit postponed due the coronavirus outbreak and confinement of the staff to avoid coronavirus spreading. The staff were working at home and planned meetings and trainings postponed.

OUTPUT 2: Population, local authorities and institutions (District and DR management committees) have increased knowledge and skills of risks from evidence-based disaster risk assessments

Output level achievement

Rwanda's male, female and vulnerable population in selected 10 districts prone to disasters aware of disaster risk due to awareness activities done through TV and radio programmes.

Completed activities that contributed to the above achievements

Activity 2.4 Conduct DRR awareness raising activities among population through TV/radio programmes and production targeting vulnerable population and including specific gender awareness activities and organize and celebrate DRR week

From January to March 2020 DRR awareness raising activities implemented such as awareness campaign through mass media such as publicity spots, TV, Radio, interactive talk shows. The activity of public awareness on DRM and disaster risks facilitated on prevention from heavy rains, lightening, winds and other related disasters.

Activity 2.6. Collect, document and cover disaster data, events and evidences through digitalized system for public awareness and communication

Disaster communication team supported and facilitated to be operational. Disaster data and events regularly collected, documented and covered for public awareness. Pictures of some disaster events are presented as annex.

Change in plan

Some Disaster events were not covered due to prevention from coronavirus. The communication team did not manage to cover all disaster events as planned.

OUTPUT 4: Communities in selected high-risk districts have strengthened capacity to mitigate, adapt and respond to disaster risks

Output level achievement

The concept note to meet affected community and local authorities was drafted and ready to be submitted for approval. The Muko Sector of Musanze District selected as the project site.

Completed activities that contributed to the above achievements**Activity 4.4: Support the implementation of innovative mitigation and adaptation measures through community-based approach including specific measures implemented by local women's groups**

The concept note to develop the project proposal of Community-Based Flood Mitigation and Adaptation project for Musanze District drafted. The project site is a flooding area in Muko sector of Musanze District. The community requested MINEMA to support their local initiatives when MINEMA staff and community in Muko sector were working together in Community works done last year.

The involvement of the beneficiary population and local authorities in the development of a project proposal for Flood Mitigation and Adaptation project will also contribute to capacity building of the community at grass root level.

Activity 4.5: Support innovative socioeconomic initiatives of population vulnerable to disasters

The workshop for disaster-affected people conducted from 9th to 13th March 2020 in Karongi District. With regard to the implementation of the activity "support innovative socioeconomic activities of population affected by disasters in Karongi District" the technical team composed of the Disaster Project Specialist and Disaster Technical Advisor facilitated the orientation and briefing workshop on implementation of income generating activities. The 143 community beneficiaries organized into seven manageable groups in Rwankuba Sector of Karongi District.

The capacity of disaster victims strengthened through orientation workshop on micro-project elaboration and implementation. After registration, the 143 disaster-affected people gathered into seven manageable groups where each group elected the committee composed of the President, Vice President, Treasurer/Secretary and two counsellors. The members of the groups completed the project formats that will be used in the distribution of start-up tool kits/project inputs once funds are transferred. The micro-projects identified are related to

agriculture, livestock, handcraft, Carpentry, masonry and tailoring. We are recalling that other 46 affected people of Murundi Sector had been organized into groups last year.

MoU between MINEMA and Karongi District submitted to District authorities for input/ approval. We are still following up the MoU submitted to Karongi District but they plan to review the document by June 2020.

Change in plan

The field visit to collect data in Muko Sector of Musanze District postponed. The consultation with district and sector official postponed.

Overall Challenges, Recommendations and Lessons learnt

Key challenges and risks, recommendations	
1. The workshops and trainings postponed in order to respect the national regulations to limit the spreading of COVID 19 pandemic.	The postponed activities will be implemented from June 2020 once activities are allowed. The next quarter work plans should also integrate the postponed activities.
2. Only the softcopy of the report submitted.	The signed hardcopy will be submitted later after the confinement period.

Lessons learned and/or good practices

The planning activities to establish annual and first quarter work plan would be done in December of the previous year to avoid interruption of activities in January. This is applied for 2021 annual work plan.

Leave No One Behind, Gender, Knowledge & Innovation, Environment:

LNOB and Gender equality and women’s empowerment was considered and applied in the selection of disaster affected people who will be supported to implement income generating activities(IGA)

The identified disaster affected people especially the vulnerable people will be supported so that they implement small projects.

Results Framework Summary

Monitor the indicators by quarter and record relevant progress. Make sure to add the source of data.

Outcome/Output	Indicator	Baseline (2018)	Project Achievement (Y1/2019)	Project Target (Y2/2020)	Q1 Achievement	Q2 Achievement	Q3 Achievement	Q4 Achievement
Outcome 2: By 2023 Rwandan institutions and communities are more equitably, productively and sustainably managing natural resources and addressing climate change								
Output 1: Institutions at national, district and community level have improved technical capacities to reduce risks, manage and respond to natural disasters and limit gender differentiated impacts	1.1. Number of Ministry in Charge of Emergency Management (MINEMA) and Meteo Rwanda staff, NPDM focal points, and members of DIDIMACs and SEDIMACs men and women trained that have improved technical skills in risks reduction, management and response to natural disasters and limit gender-differentiated impacts	88 MINEMA, NPDM, DIDIMACs and SEDIMACs Staff 18 Meteo Rwanda staff	304	240	Target: 40 Achvt: 0 Only concept note drafted			
	1.2. Number of DRM policies, strategies, plans and operating procedures developed, updated, and published	18 namely: - National Disaster Management Policy and Law - National disaster riskmanagement plan - National response	5 namely: - Preparedness plan for WASH - Shelter, Mass fatality, - Ebola, - National	4	0			

		sanitation) 29 districts with DDMP developed that needs to be reviewed and validated	monitored (Rusizi, Burera, Musanze, Nyabihu, Rubavu, Rutsiro, Nyamasheke, Karongi) but their DDMPs need to be reviewed and validated					
Output 2: Population, local authorities and institutions have increased knowledge and skills of risks from evidence-based disaster risk assessments	2.1. Extent to which National hazard risk profiles updated and digitized: 0 not updated and not digitized 1 updated 2 updated and digitized	0	0	1	0			
	2.2. Percentage of Rwanda's male, female and vulnerable population in selected 10 districts prone to disasters aware of disaster risk	56% of the Rwandan population in the 10 selected disaster prone districts are aware of DRM	Not available (survey not yet done)	85%	NA survey not yet done			
	2.3. Number of targeted development sectors and districts which have	Sector: 0 District: 0	Assessment not conducted	10 districts prone to disasters	Assessment not conducted			

	implemented at least 50 % of the risk assessment recommendations									
Output 3: Enhanced multihazard early warning systems to enable effective preparedness, response and recovery	3.1. Number of simulation exercises for disaster preparedness and response conducted at the national and district level	1 Simulation exercise conducted (mass movement of population)	Simulation on fire drills conducted in the Northern Province	2	0					
	3.2. Percentage of disasters from extreme weathers warned 24 hours before occurring	No existing baseline	70% 90%	75% 92%	90%					
	4.1. Number of households (gender-disaggregated, female-headed and male-headed) having benefitted from the implementation of disaster mitigation measures	NA	NA	NA	NA					
		NA	NA	NA	NA					
Output 4: Communities have strengthened capacity to mitigate, adapt and respond to disaster risks	4.2. Percentage of households (gender-disaggregated, female-headed and male-headed) supported through livelihood intervention able to generate at least the same revenues as prior to their displacement	2000	60 people/10 houses	300 HHHs	0					
		NA	0%	NA						
	4.3 Percentage of vulnerable men, women and other vulnerable	100% of 220 households in Ngororero district	0%	100% (219 HHHs)	0					
		740 households in Gakenke district	0%							
	90% of vulnerable population in Gakenke district	90%	90%	90%	0					

	groups affected by disasters at the level 3 and 4 benefitting from response and recovery interventions	supported in response and recovery						
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Financial Summary

	Quarterly financial report				Annual financial summary			
	Q1 Budget allocation (RWF)	Q1 Expenditure (RWF)	Balance for Q1 (RWF)	Delivery rate for Q1 (%)	Notes (Explain reason if there are differences between budget and expenditure)	Annual Budget allocation (RWF)	Annual expenditure by end of Q1(RWF)	Delivery rate at end of Q1(%)
Output 1	7,102,225	2,337,959	4,764,266	33		44,830,125	2,337,959	5
Output 2	7,749,407	3,656,022	4,093,385	47	Field	84,332,250	3,656,022	4
Output 3	4,122,759	3,990,279	132,480	97	Activities	28,113,525	3,990,279	14
Output 4	2,051,588	504,800	1,546,788	25	were not fully implemented	56,906,000	504,800	1
Project Management	26,076,616		1,584,352	94	due to COVID-19	151,193,100	24,492,264	16
TOTAL	47,102,595	36,653,983	10,448,612	78		365,375,000	36,653,983	10

All the required supporting documents (approved concept note, drafted concept note, activity reports and financial supporting documents) available and will be provided once office work resume

The main challenge encountered was related to the COVID-19 that constrained the staff to leave office and field activities and stay at home to prevent from the spreading of the pandemic. The drafted concept notes will be implemented from June 2020 once project activities allowed.

List of Annexes

Next Quarter Work Plan (QWP)

Activity reports

a) Success Stories

N/A

b) Key studies

N/A

c) Other reports/documentation (e.g. field reports)

N/A

d) Photos

N/A

e) Links to articles etc.

N/A